

**LECTURER AND TUTOR -
PHARMACY TECHNICIAN
EDUCATION
(TO COVER LONDON AND
THE SOUTH-EAST REGION)**

FACULTY OF SCIENCE

**SCHOOL OF CHEMISTRY,
PHARMACY AND PHARMACOLOGY**

ATS1377

CANDIDATE BROCHURE



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WHAT MAKES UEA SO SPECIAL?

The University of East Anglia is a publicly funded major UK research and teaching university. It was built to embody a radical new vision for higher education, where interdisciplinarity is crucial and excellence in both research and teaching is valued. UEA consistently ranks within the top quarter of universities in the UK for the quality of research and teaching.

As a major regional employer and cultural centre, we take our regional civic responsibilities very seriously and have kept our sights on the people and place we call home. In fact, we launched our University Civic Charter in October 2023; created from in-depth community engagement, renewing our commitment to the region as part of our 60th anniversary.

There are many things which make UEA special, not least of which is the community of staff and students that work and study here. UEA includes three Nobel prize winners, including Sir Paul Nurse and Sir Michael Houghton, and many fellows of the Royal Society and British Academy amongst our alumni and current staff.

Our campus is home to Sir Denys Lasdun's iconic brutalist architecture set in hundreds of acres of beautiful country park that includes a large broad (lake). In the spirit of Lasdun's ambition to inspire an anatomy of ideas, today, UEA is tackling some of the key challenges of the changing world. UEA's research combines disciplines

and breaks new boundaries across its priority research themes of climate, creative and health.

UEA is the place where global warming was first documented. Since the 1970s, UEA's Climatic Research Unit, and more recently Tyndall Centre for Climate Change (Headquarters hosted at UEA), have played a pivotal role in developing temperature records and climate models, contributing to the understanding of climate change, and informing global policy. Many UEA scientists have played significant roles in the Intergovernmental Panel for Climate Change (IPCC), which was jointly awarded the 2007 Nobel Peace Prize for its efforts to increase public knowledge of anthropogenic climate change. Environmental Science and Global Studies at UEA continue to be a major powerhouse for research and teaching.

UEA is widely regarded as a pioneer in creative writing, having established the UK's first Creative Writing Masters programme in 1970. This renowned programme has since attracted and produced numerous successful writers, including Booker Prize winners such as Ian McEwan and Anne Enright, and Nobel Prize Winner Sir Kazuo Ishiguro. In recent years, UEA academics have played a pivotal role in the discovery and presentation of the Gloucester Royal shipwreck (Norfolk's Mary Rose). Our iconic Sainsbury Centre for Visual Arts is a major museum and arts research facility.



Health research at UEA not only embraces the Faculty of Medicine and Health but draws in research from both social and natural sciences. Research under this theme has made major contributions in the fields of healthy ageing, epidemiology and involving citizens (via our innovative Citizens' Academy) in improving health care outcomes. This theme benefits from close association with the other major research institutes on the Norwich Research Park; notably the Norfolk and Norwich University Hospital and the Quadram Institute. The Norwich Cancer Research Network, and Norfolk Institute for Healthy Ageing, are examples of key mechanisms for delivery of real impact from health research at UEA.

UEA has been a major success over the last 60 years and looks forward with confidence to the next 60 years.

For an informal discussion about the post please contact: Laura Ellis, Associate Professor in Pharmacy Practice via laura.ellis@uea.ac.uk or Melanie Boughen, Director of Pharmacy Technician Education via m.boughen@uea.ac.uk

UEA is part of the Norwich Research Park

Norwich Research Park (NRP) membership locates UEA in one of the largest concentrations of research institutes in the whole of Europe – four independent internationally-renowned research institutes: John Innes Centre, Quadram Institute, Earlham Institute and The Sainsbury Laboratory; with the University of East Anglia and Norfolk and Norwich University Hospitals NHS Foundation Trust, supported and funded by The John Innes Foundation, The Gatsby Foundation, and UKRI Biotechnology and Biological Sciences Research Council.

The NRP provides an ideal environment for collaborative use of infrastructure and facilities, with a single portal for academics and businesses to access the specialist facilities across the Park.

The Enterprise Centre is a regional business, knowledge and innovation hub, with workspace provision and supports over 80 businesses working alongside UEA staff and students in a dynamic and vibrant entrepreneurial community. On the wider NRP, there are dedicated laboratory and office spaces in the Innovation Centre and Centrum hosting over 600 staff within a total of 115 businesses and spinouts.



THE ROLE

JOB FUNCTION

The postholder will bring their pharmacy and education expertise into the ongoing development, delivery and assessment of pharmacy technician education within the School. They will work across both the teaching and assessment supporting pre and post registration pharmacy technician courses. The post-holder will therefore need to be a good team player with excellent communication and interpersonal skills.

They will be required to remain up to date and fully aware of local and national agendas with regard to pharmacy practice and the education and practice of pharmacy technicians. The postholder will be required to travel to deliver teaching sessions and conduct site visits.

The key activities for the role are teaching; undertaking a range of assessment activities; acting as personal adviser to students/trainees. There are a variety of roles that will be negotiated with individuals depending on their skills and experience, which will shape the scope and content of the various duties.

KEY RESPONSIBILITIES

- Contribute to the preparation of online and face-to-face delivery of both pre and post qualification pharmacy technician education (as required)
- Teaching to include the giving of lectures and facilitating forums online for all programmes
- Teach at regional study days (CertHE Apprenticeship only) delivering a set

of standard learning

- Where required, undertake work-based assessments of allocated trainees providing feedback and ongoing development plans in line with Apprenticeship and UEA requirements
- Plan and undertake progress reviews for assigned trainees relevant to their programmes
- Be able to resolve issues relating to trainees found to be not progressing and/or not engaging with programmes and referring as necessary
- In line with apprenticeship requirements, provide an action plan and support to employers of apprentices where there is evidence that work-based quality assurance requirements are not being met, referring as necessary
- Provide support/advice to work-based learning environments
- Provide academic and pastoral support for students
- Attend Course Delivery Team meetings, and face-to-face Team development days at UEA
- Provide support for the delivery and assessment of other courses within the school
- Work as part of the team in marking and moderating coursework submissions
- The post holder is expected to travel to training sites and study day venues (usually within their region)
- Responsible for managing own workload, working independently and flexing time in response to external demands whilst ensuring that agreed deadlines are met

THE ROLE (CONTINUED)

PERSONAL DEVELOPMENT AND PROFESSIONAL RESPONSIBILITY

The post holder will be responsible for:

- Undertaking CPD for revalidation as required by the General Pharmaceutical Council and through participation in relevant staff development programmes
- Identifying their own learning and development needs and creation of own 'Personal Development Plan' participating in 12-monthly 'Appraisal and Development Review' and interim reviews on performance
- Act as role model to all pharmacy professionals representing the profession to the standards expected of a registered healthcare professional

GENERAL

- There will be a requirement for all members of the team to be flexible in undertaking additional or alternative duties commensurate with the grade
- Undertake administrative duties as assigned to assure the quality of the courses is ongoing
- Carry out their responsibilities with due regard to the UEA's Equal Opportunities Policy
- Attend all relevant mandatory training in health and safety, risk assessment etc
- Contribute to relevant course/wider school meetings
- Demonstrate UEA's Values and behaviours in day-to-day work and support a team culture that reflects them
- Observe the strict rules of confidentiality applicable to work within the School

THE PERSON

EDUCATION & TRAINING

- Pharmacy professional registered with the GPhC (E)
- A relevant teaching qualification, or willingness to work towards one (E)
- Evidence of formal teaching practice (E)
- Supervision experience of pre/post registration education (E)
- Experience of assessing work-based learning (E)
- Masters/doctorate in Education/clinical (D)
- Clinical Diploma (pharmacy technician) at Level 4 or higher (D)
- HE/FE teaching (D)

SKILLS, KNOWLEDGE & EXPERIENCE

- Extensive knowledge of pharmacy technician education and the GPhC Initial Education and Training Standards for Pharmacy Technicians (E)
- Understanding of higher education learning, teaching and assessment levels (E)
- Experience that demonstrates organisational and time management skills with meticulous

attention to detail and ability to meet deadlines (E)

- Excellent team and interpersonal skills with ability to adapt and respond to team needs (E)
- IT Skills commensurate with contemporary communication and teaching methods (E)
- Excellent verbal and written communication skills at all levels, with the ability to put people at ease, show empathy, patience, tact and diplomacy and in providing constructive feedback to students (E)
- Proven track record of working proactively, using own initiative, with a practical approach to managing own workload (E)
- Commitment to own personal development (E)
- Knowledge of Apprenticeships (D)

PERSONAL ATTRIBUTES

- Act as a role model all times with professionalism and the values expected within the pharmacy profession (E)
- Committed attitude to work and team working (E)
- Flexible and approachable (E)
- Demonstrate UEA's Values and behaviours in

day-to-day work and support a team culture that reflects them (E)

- Willingness to change and develop work practices (E)
- Proactive and self-motivated and willing to take ownership of tasks without close supervision (E)
- Confident, articulate and credible (E)
- Able to maintain confidentiality (E)

SPECIAL CIRCUMSTANCES

- There will be a requirement to travel within the region and nationally (E)
- Appointment will be subject to a criminal record check at Enhanced level from the Disclosure and Barring Service, including a check of the Child Barred List (E)

Essential Requirements (E) are those, without which, a candidate would not be able to do the job.

Desirable Requirements (D) are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

FURTHER INFORMATION

This full-time post is available from 23 November 2026 on an indefinite basis.

Salary will be £38,784 to £46,049 per annum, on Grade 7 on the single salary spine.

Relocation expenses are reimbursable under certain conditions.

Place of Work - The post will be remote working (UK based), you will need to travel within region and nationally. You will be required to attend the workplace a minimum of three times per year.

It is the expectation that all appointments will be UK based, with any overseas working agreed in advance by exception only.

If successful you will be asked to show evidence of right to work in the UK prior to any formal offer being made. Non-British and non-Irish nationals entering the UK to undertake employment or who are currently in the UK will have to meet eligibility criteria under the points-based immigration system. The University may be able to provide sponsorship under the Skilled Worker route if relevant criteria are met. Please note, due to the complexities of the immigration system, Skilled Worker visa sponsorship is not guaranteed for every role. If you would like further information about whether this role is eligible for visa sponsorship, please contact staff.visacompliance@uea.ac.uk

The post is superannuable under the Universities Superannuation Scheme and there is an annual leave entitlement of 30 days plus statutory (8 days) and customary (6 days) holidays. The University is committed to creating an environment where the health, welfare and safety of all students and staff is of paramount importance. The University's Safeguarding Policy addresses both child protection and safeguarding children, young people and vulnerable adults within the work of the University. Appointment will be subject to satisfactory pre-employment checks, which may include an Occupational Health assessment and a criminal record check at Enhanced level from the Disclosure and Barring Service (which you will be required to pay for). For roles based within an Educational setting, Enhanced checks will be carried out every 3 years at the cost of the University. If role works with children add: It

is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children..

Information on the benefits of working at UEA can be found at <https://www.uea.ac.uk/about/working-at-uea>.

If you require the information contained within this candidate brochure in a different format please email staff.recruitment@uea.ac.uk

HOW TO APPLY

To apply for this vacancy, please follow the online instructions at: <https://vacancies.uea.ac.uk>

The closing date for this role is 11:59pm on **28 September 2026**.

Please note that the application form contains an Equal Opportunities section which must be completed. The Equal Opportunities information will not be made available to the selection panel and will not form any part of either the short-listing or decision making process.

It is anticipated that presentations and interviews will take place online via MS Teams on **16 October 2026** and we will inform you of the outcome of your application prior to this date.

ABOUT THE SCHOOL

The School

Head of School: Professor Anja Mueller

The School of Chemistry, Pharmacy and Pharmacology (CPP) is newly configured school consisting of the previous independent School of Chemistry and School of Pharmacy. The School is a dynamic department engaged in high quality teaching and research. We have developed an extraordinary reputation for first-class teaching and globally important research and consistently features in the top ten of all major UK University league tables. Our graduates have gone on to secure some of the most prestigious and competitive positions available within the Pharmacy profession, demonstrating the success of our unique approach. Chemistry Excellence is recognised in recent League table positions, including 7th in the Times/Sunday Times Table 2021 and 6th in the Complete University Guide 2022 and Pharmacy has enjoyed great success in the National Student Survey (NSS), as well as both 2014's and 2021's Research Excellence Framework (REF).

Research and Innovation

In the 2021 Research Excellence Framework (REF), all of Chemistry impact was rated as 'world-leading' or 'internationally excellent', and our Pharmacy research environment ranked as 100% 'world-leading' or 'internationally excellent'.

Research is pursued across four principal themes: Life Sciences, Synthetic and Medicinal Chemistry, Physical and Pharmaceutical Sciences and Educational research. Innovations in drug delivery, the therapeutic treatment of cancer and inflammation and the development and evaluations of new health services are particular strengths.

Teaching

In the National Student Survey 2020, Chemistry achieved an overall satisfaction rating of 100% (ranked #1 in the UK), offering both 3-year BSc and 4-year MChem degree programmes, the latter including Year Abroad or In Industry variants. All chemistry degrees are accredited by the Royal Society of Chemistry (RSC). Pharmacy has achieved five #1 rankings in the NSS since our foundation. Pharmacy also additionally offers:

- BSc Pharmacology and Drug Discovery degree.
- Newly Qualified Pharmacists Training Programme with Independent Prescribing (NQP-IP)
- Pharmacy Technician Programme and CPD courses.
- Pharmacist Independent Prescribing course.



ABOUT THE FACULTY

The Faculty of Science is home to a vibrant community of students, staff, and visitors. Our lively environment allows high quality, innovative research across a broad spectrum of themes. This vibrant culture provides a base for our research-led teaching and underpins all our activities from influence of government policy to presentations at local schools.

Our five Schools of Study engage in world leading research. You can find out more about the courses taught and activities taking place in our Schools on our Faculty [information pages](#).

- School of Biological Sciences
- School of Computing Sciences
- School of Chemistry, Pharmacy and Pharmacology
- School of Engineering, Mathematics and Physics
- School of Environmental Sciences

Our Schools are bolstered by degree courses in Actuarial Science, Natural Sciences, Physics and Geography.

“The UEA ‘Do Different’ ethos is central to Science and Engineering at UEA, which provides a dynamic and inclusive environment for teaching, research, innovation, and application. We are open to new faculty members who can complement and extend our interdisciplinary portfolio.”





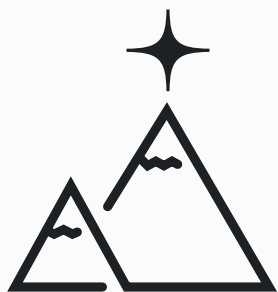
OUR VALUES

Shaped by staff, our UEA values represent a core set of standards for how we behave as an employer, drive excellence in teaching, learning and research, and collaborate as an anchor institution in our local community.

From tackling global challenges, striving for student and staff success, and creating a vibrant inclusive environment, our values are what unite us.

- ✦ AMBITION
- ✦ COLLABORATION
- ✦ EMPOWERMENT
- ✦ RESPECT

OUR VALUES (CONTINUED)



AMBITION

We are ambitious for our future success.

We are forward-thinking and brave in our approach and decisions. We make space for innovation and creativity, seizing opportunities that are responsible and sustainable. We are ambitious for the advancement of education and research.



COLLABORATION

We are collaborative in our approach.

We work together with shared purpose. We build connections, share ideas and develop new networks. We champion our regional, national and global relationships and demonstrate that together we can achieve greater goals and positively influence the world around us.



EMPOWERMENT

We empower ourselves and each other.

We develop ourselves and others, trusting people to make decisions based on their expertise and knowledge. We continually improve systems and processes to support us in working in an agile and efficient way.



RESPECT

We respect each other.

We treat everyone with respect and dignity. We value diversity and foster a community where people can express different thoughts and views. We are open to challenge, so we can learn and improve. We encourage a positive, inclusive environment where everyone has opportunities to fulfil their potential.

ACCOLADES

- Queen's Anniversary Prizes for Higher and Further Education have been awarded to UEA for international development studies (2009), creative writing (2011) and environmental sciences (2017). Notable alumni include Sir Paul Nurse (1973, Nobel Prize for Medicine 2001), Sir Kazuo Ishiguro (1980, Nobel Prize for Literature 2017), Sir Michael Houghton (1972, Nobel Prize for Medicine 2020) and Sarah Gilbert (1983) who led the Oxford University team to develop a COVID-19 vaccine, approved in 2020.
- Our Doctoral College, established in 2018, hosts six Doctoral Training Partnerships and integrates Faculty and School provision for 1600 Postgraduate Research Students (including those from across the Norwich Research Park), enabling collaboration and innovation.
- We recognise our global impact and were one of the first universities to declare a climate and biodiversity emergency in June 2019. Our sustainable campus, including over 50 acres of environmentally valuable parkland, is constantly evolving with ambitions to be 100% net zero by 2045 or sooner.
- UEA is a University of Sanctuary, an accreditation given to universities that show an ongoing commitment to creating a welcoming culture of inclusivity and awareness.
- UEA was awarded the Silver Athena SWAN Award in 2019, and all our Schools hold awards at Bronze or Silver.

A vibrant place to study, learn and work, UEA is a very special place.



A SUSTAINABLE UNIVERSITY

At UEA, we are now working to create a university that will be even better in the future, and we are working to achieve net zero carbon by 2045 (or earlier). Our Sustainable Ways vision is one of a resilient university – where consumption is efficient and self-generated energy supports low carbon goals, supported by a vibrant community of world-leading researchers and inspired graduates.

At a basic level, our sustainable development means that we try to balance the 'three pillars' of environmental, economic and social elements.

We challenge our environmental impact through on-site energy generation and a district heating and cooling network, reducing our reliance on grid electricity and therefore fossil fuels. We promote and use recycled and 'eco' products such as biological cleaning materials. We champion local suppliers and ethical causes, including Fairtrade and vegan products. We seek to ensure value for money in a holistic, whole-life costing sense in our new buildings and procurement contracts.

OUR INITIATIVES

Central campaigns, such as holiday shut-downs or awareness day events, support a whole-University approach to energy saving and other initiatives.

Follow us on X [@SustainableUEA](https://twitter.com/SustainableUEA)



OUR CAMPUS

UEA is based on a campus that provides top quality academic, social and cultural facilities to over 17,000 students.

Although located in 320 acres of rolling parkland, virtually no part of the campus is more than a few minutes' walk from anywhere else, so everything is close at hand – the library, nursery, health centre, supermarket (incorporating a post office) and restaurants. Amongst the striking buildings is the UEA's Sainsbury Centre for Visual Arts, which contains the Robert and Lisa Sainsbury Collection – one of the greatest art collections formed in Europe during the 20th Century.

The University has invested in new learning and teaching and research spaces, including a celebrated new Enterprise Centre that underpins its commitment to promoting student enterprise and entrepreneurship.

Sport and Recreation plays a major part in the life of the University of East Anglia, centred around the major Sportspark facility which is one of the most successful community sport facilities in the UK. This accessible and affordable facility provides a diverse range of activities, and incorporates a 50m Olympic size swimming pool, indoor climbing wall, coaching resource centre and sports injury clinic.



NORWICH

A CITY OF STORIES

The city's motto is 'A fine city' and its strong cultural heritage has seen Norwich maintain the best of its historical character whilst developing to become one of the most vibrant and attractive cities in Europe. Norwich offers miles of riverside walks and cycle ways, and a unique collection of 1930s parks. The city is surrounded by beautiful countryside and within easy reach of the stunning Norfolk coast.

Norwich is a UNESCO World city of Literature, the first in the UK, as well as being one of the newly named Tech Cities recognising the growth of digital businesses in the region. The most prominent high-rise building, apart from the castle, is the magnificent 11th century cathedral, which still dominates the skyline. The city's medieval centre of cobbled streets remains largely intact, but there is still space for modern buildings such as the city's centrepiece, the Forum, which is a striking piece of contemporary architecture. The glass front overlooks the colourful open-air market (one of the largest in the country) and reflects the city in all its diversity.

The city is consistently rated as one of the top ten shopping venues in the UK. Norfolk and Suffolk attract thousands of visitors each summer. The famous Norfolk Broads are among the most important wetlands in Europe and a haven for rare plants, wildlife and insects. The Broads attract holidaymakers who come to navigate the intricate natural network of waterways formed by the Rivers Bure, Yare and Waveney and their tributaries.

For further information about UEA's excellent facilities, staff benefits, picturesque campus and the UEA working environment, please visit the 'Careers at UEA' microsite <https://www.uea.ac.uk/about/working-at-uea>. Additional information about living and working in the city of Norwich can be found at <https://www.workinnorwich.co.uk/>



If there is another city in the United Kingdom with a school of painters named after it, a matchless modern art gallery, a university with a reputation for literary excellence which can boast Booker Prize-winning alumni, one of the grandest Romanesque cathedrals in the world, an extraordinary new state-of-the-art public library then I have yet to hear of it. Norwich is a fine city. None finer.

STEPHEN FRY



LOCATION

Some cities you've heard of, others you have to discover. Norwich is one of the most beautiful, modern historic cities in Britain. It's a city that celebrates the independent, stimulates creativity, promotes change and encourages diversity.

UEA is a campus university located 3 miles from the centre of Norwich. Situated in the heart of Norfolk, which means it's an ideal location to explore Norwich and beyond.

BY RAIL

LONDON • 2 HOURS

CAMBRIDGE • 1 HR 15 MINS

BIRMINGHAM • 4 HOURS

Many European cities (including Paris and Amsterdam) easily accessible by train

BY ROAD

KINGS LYNN • 1 HOUR

CROMER • 45 MINUTES

SOUTHWOLD • 1 HOUR

BY AIR

NORWICH AIRPORT • 20 MINUTES

STANSTED AIRPORT • 2 HOURS

London is a major airline hub and all main international destinations are easily accessible



An internationally renowned university, UEA is ranked 26th in the UK (Complete University Guide 2026) and is in the UK Top 25 for research quality (Times Higher Education Rankings 2026) reflecting the international excellence of its research environment. We are in the World Top 60 (QS World Rankings for Sustainability 2025) and the World Top 9th for reduced inequalities (Times Higher Education Impact Rankings 2026). The University holds UK Teaching Excellence Framework Silver status.

Equality, Diversity, Inclusion and Wellbeing

The University is committed to diversifying its workforce and to the wellbeing of all our staff. For example, we hold an Athena SWAN Silver Institutional Award (since 2019) in recognition of our advancement towards gender equality for all. Further details on our broader Equality, Diversity, Inclusion and Wellbeing work can be found on our [website](#).

